

## Agenda

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### **Automated Invoice Processing and Electronic Document Management for the Accounts Payable Department**

Learn how much time and money you could save by improving your invoice processing and approval processes

**08:30 Registration**

**09:00 Welcome and Introduction**

**09:05 Software Demonstration**

We will scan a variety of documents such as invoices and GRNs before looking at how some of our existing customers are automating purchase invoice data entry with our Optical Character Recognition (OCR) technology. We will also look at how our OCR technology manages PDF and XML documents to remove paper completely.

You will see invoices being routed automatically for online checking, coding and approval with electronic workflow. You will also see how we can improve your payments processes with electronic payments & notifications.

**10:00 Beyond Accounts Payable**

The many business benefits of using integrated document management within the wider business.

- Eliminate paper
- Eliminate filing
- Cut costs
- Free up expensive storage space
- Improve business efficiencies throughout the business

**10:15 Building the Business Case**

Rapid return on investment  
Compliance  
Business continuity  
Reduced carbon footprint

**10:25 Q&A**

**10:30 Brunch**

Late breakfast / early lunch and an opportunity to network with your peers and/or question Version One experts.